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March 27, 2023

Stephanie Kiser, Esq.
Director of Law, City of Fostoria
213 South Main Street
Fostoria, OH 44830


Re: Second Public Records Request

Dear Ms. Kiser:

Please kindly accept this request for records pursuant to the Ohio Public Records Act, made upon relevant City of Fostoria, Ohio keepers of records:

- 1) A copy of the City's Public Records Policy in effect in 2022 and 2023;
- 2) A copy of all certification of public record training by current elected officials, as well as yourself;
- 3) Copies of payroll records for the Director of Finance and Director of Law for 2022 and 2023;
- 4) Copies of purchase orders for Buckeye IT for September, October and November of 2022;
- 5) Copies of purchase orders for all CARES Act moneys encumbered in years 2020 through 2022 relating to flooring in the Mayor's office, council room and law department;
- 6) Correspondence between Donald Mennel and Joshua Clark regarding the subject of outsourcing payroll.
- 7) Copies of certification of publication for the proposed 2022 charter amendments prior to adoption by voters, as well as council meeting minutes for January and February, 2023;
- 8) Copies of emails, correspondence and texts between Joshua Clark, Eric Keckler and Heidi Kauffman regarding the issue of the City's fireworks display in 2022.

Very truly yours,


Hoover Law Office, L. L. C.
By: Timothy J. Hoover, Esq.
Cc: file